



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		SEEMANTA MAHAVIDYALAYA
Name of the head of the Institution		Mr. NALINI RANJAN SENAPATI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06791222226
Mobile no.		7008942778
Registered Email		seemanta.mahavidyalaya991@gmail.com
Alternate Email		smvjharpokharia1979@gmail.com
Address		AT/PO- JHARPOKHARIA
City/Town		MAYURBHANJ
State/UT		Orissa
Pincode		757086
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Budhadeb Kar
Phone no/Alternate Phone no.	06791222226
Mobile no.	9437141797
Registered Email	budhadebkar@gmail.com
Alternate Email	seemanta.mahavidyalaya991@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://seemantamahavidyalaya.in/wp-content/uploads/2022/11/AQAR-2016-17.pdf
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes https://seemantamahavidyalaya.in/wp-content/uploads/2022/11/Academic-Calendar-2017-18.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.08	2009	29-Jan-2009	28-Jan-2014
2	B	2.35	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC

02-Apr-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Induction Meeting for fresher	22-Aug-2017 1	315
Faculty Development Meeting	13-Jul-2017 1	36
IQAC Meeting for Action Plan	25-Jul-2017 1	15
IQAC Meeting for Action Taken	08-Feb-2018 1	12
Blood Donation Camp	10-Aug-2017 1	62
Parent Teacher Meet	30-Jan-2018 1	53
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Result analysis, review and evaluation Personality Development Programme
Motivational talk Remedial classes for conceptual clarity Departmental seminar
Extensive programme of social outreach activities Motivation of students to participate in various academic and cocurricular activities

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Remedial classes	Extra classes were taken for weak students for the improvement his performance in the examinations.
Peronality development programme	Personality development classes were taken by internal faculty helping students to develop their skills to increase their quality of life by achieving career goals.
Departmental Seminar	All departments organised seminar to encourage students to present paper related to their syllabus. The resource person encourage student for higher studies leading to various career opportunity. Seminar expands the horizon of studies for students.
Blood Donation Camp	Blood Donation Camp was organised to motivate students towards community service.
Social outreach activities	The NSS, YRC and NCC units organised various social outreach programmes like Swachh Bharat Abhijan, AIDS Awareness Campaign, National Youth Day.
Co-curricular Activities	In order to enhance the learning process, students were encouraged to participate in several co-curricular activities. Annual Sports organised to encourage students towards sports. Students also participated in sports activities organised by North Odisha University. Several cultural competitions like Debate, Essay, Quiz, Song, Dance etc. were organised.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body, Seemanta Mahavidyalay	18-May-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit	22-Aug-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	22-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Management Information System (MIS) is operating in the college in specific domain. It has been working to provide information related to the institution. There are three modules operating in the institution. The prominent module is Student Academic Management System (SAMS). There is a system generated Database of students monitored by the officer in charge of Admission. The SAMS is fully controlled and regulated by the Govt. of Odisha. It takes care of the total admission process as per the guidelines, norms, Acts and reservation policy. Library management system is partially operational. Automation process is going on. Human Resource Management System (HRMS) is operating to provide information related to the salary of the staff member and manage the salary system for generation of salary bill for drawal and disbursement.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of all the academic programmes is followed by the college as per the recommendation of the Board of Studies of the affiliating university i.e. North Odisha University. Many senior teachers of our institution are the members of the Board of Studies who meet periodically and update curriculum in accordance with social relevance and demand of the time. The college designs its own plan and programme for effective delivering of curriculum. At the beginning of the academic session, the Principal holds general meeting of the teaching staff and apprises the necessities of curriculum planning. The Academic Bursar remains in charge of the total academic activities of the institution and personally monitors the process for effective delivery of curriculum and completion of courses before the examination with the help of

Heads of the Department of different subjects. In view of this the Principal holds Academic Council meeting from time to time to know the progress. The Academic Bursar and the Heads of Department are report the information regarding the progress and other matters related to teaching learning process. Each faculty prepare a lesson plan and progress register following the guidelines of the syllabus. The timetable committee prepares a well-assembled timetable for theory and practical classes. Each faculty member submits syllabus completion report to Academic Bursar through the Head of the Department. The Principal finally verifies the progress register. The learners are encouraged to visit library to avail resources like text books, reference books and magazines. For the effective delivery of the curriculum the faculty members follow different methods, forming whatsapp groups to share articles pertaining to their subjects. The students are encouraged to present papers in the Departmental Seminars. The students are advised to refer departmental libraries. Further more, for effective delivery of curriculum, the institution also conducts remedial classes for slow learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	English	21/06/2017
BCom	Commerce	25/04/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economic, Odia, History, Political Science, Anthropology, English	20/06/2016
BSc	Physics, Chemistry, Mathematics, Botany, Zoology	20/06/2016
BCom	Commerce	20/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History	42
BA	Anthropology	36
BSc	Botany	37
BSc	Zoology	45
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is one of the most effective component of teaching learning process. Feedback system is operating in our institution. Feedback is obtained from students in written form in a format provided to them prepared by IQAC Cell. Feedback allows the students to actively become more engaged and involved in classroom. The feedback are reviewed in the IQAC meeting and constructive suggestions are accepted to improve teaching effectiveness. Feedback from teachers helps students identify their strengths and weakness so that they can plan for achieving their objectives. Feedback from parents are also discussed in the meeting of IQAC and accordingly positive suggestions are accepted for implementation to protect the interest of students in view of quality enhancement in the process of teaching and learning.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Anthropology, Economics, History, Odia, English, Political Science	192	435	205
BSc	Botany, Chemistry, Mathematics, Physics, Zoology	256	487	241
BCom	Commerce	48	56	46

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1398	0	28	0	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	6	2	3	0	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is a student centric initiative. Our institution has been continuing this system to look after the academic and non-academic problems faced by the student during the undergraduate programme. Mentoring system builds a good relationship between Mentor (Teacher) and Mentee (Student). The faculty member as mentor helps young adult undergraduate student learners face various challenges during the period. Since majority of students are from tribal and rural background, they find various problems in the course of their student life. And our faculty plays an important role in helping the troubled students to cope with academic, extra-academic and personal problems. Taking into account the nos. of students in the Honours of the departments, the faculties are allotted students at the conclusion of admission process. The pass students are allotted to the surplus faculties from the department or guest faculty. The mentoring programme has been instrumental to improve the academic performance of students strengthening the relationship between the mentor and the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1398	28	1 : 50

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	28	7	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	Nil

2018	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Arts	1st Semester	22/12/2017	12/11/2018
BSc	Science	1st Semester	22/12/2017	12/11/2018
BCom	Commerce	1st Semester	22/12/2017	12/11/2018
BA	Arts	2nd Semester	24/06/2017	17/05/2018
BSc	Science	2nd Semester	24/06/2017	17/05/2018
BA	Arts	3rd Semester	10/01/2018	05/11/2018
BSc	Science	3rd Semester	10/01/2018	05/11/2018
BA	Arts	FNUE	12/03/2018	29/05/2018
BSc	Science	FNUE	12/03/2018	29/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In view of improvement of students standard and preparing them for semester examinations/ university examinations, the institution conducts unit test through various departments. The evaluation helps faculties find various weakness of students and remedies are suggested. The faculties conduct doubt clear class for the weaker student. Mid-Term examination is held before semester examination as per notification of affiliated university. Result of the Mid-Term examinations is sent to the university for Inclusion in the semester result sheet. Moreover, the continuous internal evaluation mechanism of our institution helps students face the examination with confidence.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by the college at the beginning of academic session 2017-18 with all the detailed of the examination and the schedule month-wise as per the guidelines of the Govt. of Odisha and the affiliating university. The calendar also includes the dates of admission process as per DHE, Govt. of Odisha, admission notification, the commencement of classes for new academic session, list of holidays as per DHE, Govt. of Odisha, annual athletic meet, annual function and other co-curricular and extra curricular activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://seemantamahavidyalaya.in/wp-content/uploads/2022/12/Programme-Outcomes-17-18.pdf>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
Arts	BA	Anthropology	11	9	81.8
Arts	BA	Economics	14	12	85.7
Arts	BA	History	16	10	62.5
Arts	BA	Odia	14	10	71.4
Arts	BA	Political Science	15	10	66.7
Arts	BA	Pass (without Honours)	108	29	18.5
Science	BSc	Botany	8	6	75.0
Science	BSc	Chemistry	16	15	93.75
Science	BSc	Mathematics	15	13	86.7
Science	BSc	Physics	16	16	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://seemantamahavidyalaya.in/wp-content/uploads/2022/12/Student-Satisfaction-Survey-17-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	0	0
International	0	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2017	0	0	0
Nil	Nil	Nil	2018	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2017	0	0	0
Nil	Nil	Nil	2018	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	1	4

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation	NSS/ YRC	15	55
Swachha Bharat Abhiyan	NSS	7	43
Observation of World AIDS Day	NSS/ YRC	12	72
Observation of Road Safety Week	NSS/ YRC	8	35
Observation of National Youth Day	NSS	8	113
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	NSS Unit, Seemanta Mahavidyalaya	Swachha Bharat Abhiyan	7	43
NSS	NSS Unit, Seemanta Mahavidyalaya	Awareness Programme on AIDS	12	72
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6395000	6395000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Class rooms	Newly Added
Class rooms	Newly Added
Others	Newly Added
Laboratories	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMS (Software developed by Easy Technology)	Partially	1.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12932	1599333	460	96272	13392	1695605
Reference Books	8377	1020293	206	46125	8583	1066418
Journals	126	5850	0	0	126	5850
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	1	12	1	0	6	9	20	0
Added	0	0	0	0	0	0	0	0	0
Total	32	1	12	1	0	6	9	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
250000	250000	210000	210000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution imparts UG courses in Science and Social Science to the students of the locality, different parts of the district, neighboring district as well as neighboring state. For this purpose there are 7 laboratories of Physics, Chemistry, Botany, Zoology Anthropology departments with adequate apparatus and equipment to cater the needs of the students. All the laboratory classes are conducted by efficient faculty and supporting staff members. The laboratories are upgraded in terms of renovation of existing infrastructure as well as equipment required by the students which are need based for the change of syllabus from time to time. The laboratory and equipment are maintained properly by the supporting staff and the accounts of the equipment purchased in different times are regularly maintained in the stock register. The college has a good library for the use of students as well as staff. Stock register, issue register are maintained meticulously under the guidance of librarian and other staff members. The library partially automated by adopting the process to bar

code the books by the staff in the library. The library is cleaned properly along with all the racks with books by the supporting staff. Special attention is given for applying ant termite to protect costly books. There are two reading rooms adjacent to the library for students. There is provision of reading space for faculty in the library. Accession to library is permitted on production of library card by the students. Besides this each department has departmental library with text books and reference books for the immediate need of students and faculty. The admission of the students is done online through Student Academic Management System (SAMS), Govt. of Odisha. The college has a large playground for outdoor sports activities. Different sports activities like inter class cricket, volleyball and football are conducted every year. Students are trained by the PET of the institution to develop their skills. In various games and sports. Every year annual athletic meet of the college is organised by the college during winter and winners are encouraged by trophy. Class rooms are spaces enough having adequate furniture to accommodate students comfortable. All the class rooms are ideal for teaching. The office of the institution is headed by the Principal. The Principal is supported by Administrative, Academic and Accounts Bursars. All the functions of the office are managed smoothly by the office staff members under the guidance of the Bursars.

<https://seemantamahavidyalaya.in/wp-content/uploads/2022/12/Procedure-policies-17-18.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	National Merit cum Means Scholarship, Prerana (Post Matric), e-Medhabruti	911	5899900
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	07/12/2017	63	Programme Officer, NSS and Faculty of the institution
Career Counseling	30/01/2018	76	IQAC of the college
Remedial Coaching	05/02/2018	54	Internal faculty
Communication Skill Development	11/08/2017	112	Internal faculty

Programme

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Examinations	32	21	15	10
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	BA	Economics	North Odisha University, Baripada, Acharya Nagarjuna University, Guntur	MA, B.Ed
2018	3	BA	Odia	Acharya Nagarjuna University, Guntur	B.Ed
2018	3	BA	History	MPC (A) College, Baripada, Acharya Nagarjuna	MA, B.Ed

				University, Guntur	
2018	10	BA	Political Science	North Odisha University, Baripada, Kolhan University, Chaibasa, Mayurbhanj Law College, Baripada, Acharya Nagarjuna University, Guntur	MA, LLB, B.Ed
2018	2	BA	Anthropology	North Odisha University, Baripada	MA
2018	4	BSc	Physics	North Odisha University, Baripada, Delhi University, Delhi, Chandigarh University, Chandigarh, Acharya Nagarjun University, Guntur	MSc, B.Ed, M.Phil.
2018	7	BSc	Chemistry	Kolhan University, Chaibasa, Acharya Nagarjuna University, Guntur	MSc, B.Ed
2018	7	BSc	Mathematics	North Odisha University, Baripada, Kolhan University, Chaibasa, Acharya Nagarjuna University, Guntur	MSc, B.Ed
2018	3	BSc	Botany	North Odisha University, Baripada,	MSc, B.Ed

				Kolhan University, Chaibasa, Acharya Nagarjuna University, Guntur	
2018	4	BSc	Zoology	North Odisha University, Baripada, Kolhan University, Chaibasa, Acharya Nagarjuna University, Guntur	MSc, B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Literary competetions	College	56
Annual Sports	College	170
Annual Cultural Competitions	College	42
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nill	Nill	Nill	Nil
2018	Nil	Internat ional	Nill	Nill	Nill	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college has adopted the practice of participative management and decentralization mechanism in view of successful operation of academic and administrative activities to promote a student-centric and employee friendly environment. To prepare effective human resources and achieve the objective of higher education, the college emphasises the culture of team work and encourages leadership skills among students and teachers by inculcating the sense of duty and responsibility in them. The Governing Body of the college delegates the power to the Principal to frame policies for the smooth operation of academic, administrative, co-curricular and extra curricular activities in the college. For effective execution of academic, administrative, co-curricular, extra curricular activities and extension activities, the Principal encourages decentralisation mechanism for good governance and management. Various committees/ cells like Admission Committee, Library Committee, Examination Committee, Purchase Committee, Construction Committee, Hostel Committee, IQAC Cell, Career Counselling Cell etc. are formed to conduct various programmes by the faculty members. For community service and social outreach activities, NSS, YRC and NCC units are actively working under the guidance of Programme Officer, Counselor and NCC Officer. To develop leadership skills among students, Students Union is formed as a elected body for organising various cultural activities and sports. Two students are nominated to IQAC to place students point of view to enrich quality enhancement process in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Student admission process is conducted in online mode through (Student Academic Management System). The database of the students is available in SAMS portal (www.samsodisha.gov.in). The admission process is fair and transparent as the entire process is regulated through SAMS.

<p>Examination and Evaluation</p>	<p>Our institution conducts examination for students in a transparent way under the guidelines of the North Odisha University. The students have to appear two semester examinations in one academic session. A student has to face 06 nos. of semester examinations for completing Under Graduate programme. Before the semester examinations the institution conducts internal assessment examinations (Mid Term) for 20 marks in each paper. The internal assessment exams help the faculty to detect the weakness of students. Doubt clearing classes are arranged for weaker students for improvement. The university conducts central evaluation for semester examinations with faculties from each college and the result is published in time.</p>
<p>Teaching and Learning</p>	<p>Proctorial classes are taken for strengthening the mentoring system. Doubt clearing classes are taken by faculties. Departmental seminars are organised for encouraging a student towards higher studies and research. It helps the students to gain confidence to face interview. Faculty members guides students to prepare project work.</p>
<p>Curriculum Development</p>	<p>Curriculum for Undergraduate programme has been framed by North Odisha University for each department. The faculty members prepare lesson plan under the guidance of the HODs and the Academic Bursar. The Principal verifies the lesson plan. The faculty members maintain progress register and complete syllabus before the semester examinations as per the lesson plan prepared. The progress register is verified by the HOD, the Academic Bursar and the Principal.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The institution has a good library with more than 22101 books and journals. The library serves the needs of the students and the teachers. The xerox machine in the library enable students to get copies from important reference books and journals. The reading rooms are spacious enough for the use of the students. The library and the books are well maintained by the supporting staff. There are few projectors in the laboratories through which relevant materials from web are presented for the conceptual clarity of</p>

the students. The laboratories are upgraded by equipment and instrument procured from time to time.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission is conducted in online process through Student Academic Management System (SAMS).
Administration	The administration of the college is carried out as per the policies and guidelines of the Govt. The Principal is the administrative head and under his administrative control the college functions very smoothly. The dedicated team of faculty members and staffs assist the Principal to ensure smooth academic activities, office works, co-curricular and extra curricular activities.
Planning and Development	The institution has a well planed system for its development. The Annual Budget of the institution is prepared by the budget committee and approved by the President of the Governing Body. All the developmental works are executed following the due procedure under the supervision of the members of purchase committee and construction committee.
Finance and Accounts	The financial matters of the college are monitored by the Accounts Bursar. Accounts of the college money is meticulously maintained. The cash books, daily collection register and other stock registers are maintained and updated regularly. All the account related matters are audited internally by the accounts bursar and externally by the audit parties from Local Fund Audit. The Principal, the Accounts Bursar, the Accountant and other support staffs ensure transparency and accountability as far as college finances are concerned.
Examination	The university examinations and semester examinations are conducted as per the rule and regulation of North Odisha University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
2017	Nil	Nil	Nil	0
2018	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Nil	Nil	Nil	Nil	Nil
2018	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity leave is allowed as per Govt. norms. Paternity leave is allowed as per Govt. norms. Canteen facility at subsidized rate.	EPF contribution from institution. Maternity leave is allowed as per Govt. norms. Paternity leave is allowed as per Govt. norms. Canteen facility at subsidized rate.	Students insurance. Dutta Memorial Award for University toppers in various subjects. Photocopy of study materials, Hostel for girls and boys, Canteen at subsidized rate.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution maintains a well planed mechanism for complete transparency in financial management and resources mobilization. It is done by conducting a regular internal and external audit. Internal audit is done by the Accounts Bursar of this institution which is verified and supervised by the head of the institution. The external audit is done by auditors appointed by the Department of Higher Education, Govt. of Odisha and auditors from Local Fund Audit once in

a year to maintain transparency in this regard. In the audit process both internal and external auditors verify the cash books, daily collection registers, passbooks, vouchers of all the purchased items, comparative quotations, resolutions of the purchase committee. Also general stock register as well as library stock register are verified.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

297000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Academic Bursar and Principal
Administrative	Nil	Nil	Yes	Administrative Bursar and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teachers meetings are organised. Suggestions are received from parents. Suggestions of the parents are worked out by the college administration as far as practicable considering the available resources and means. The progress of the students is reported to the parents by the college administration. The parents are told to encourage their wards to come regularly to the college.

6.5.3 – Development programmes for support staff (at least three)

Basic computer training is provided to the support staff from time to time. Yoga sessions are conducted. Motivational talks are organised by the internal faculty.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Motivation programmes for students have been conducted by departmental faculties. 2. Students are encouraged and motivated to attend spoken english classes for improvement of communication skills. 3. Construction of new class rooms and toilets has been started. 4. Laboratories have been upgraded. 5. Career counselling programme has been conducted.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	IQAC Meeting for Action Plan	25/07/2017	25/07/2017	25/07/2017	15
2018	IQAC Meeting for Action Taken	08/02/2018	08/02/2018	08/02/2018	12
2017	Gender sensitization programme	07/12/2017	07/12/2017	07/12/2017	117
2018	Doubt clearing classes for weaker students	08/02/2018	08/02/2018	16/02/2018	132
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender sensitization programme	07/12/2017	07/12/2017	92	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2017	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
General meeting organised by the IQAC among students to develop moral principle and ethics.	12/10/2017	12/10/2017	73
Swami Vivekananda Jayanti	12/01/2018	12/01/2018	85
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

-Initiatives have been taken to make the college campus plastic free zone. -The NSS Units and NCC Units have organised campus cleaning programme at regular interval of time. -Plantation programme have been organised. -Energy efficient lights are installed in campus.
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The institution observes the Foundation Day on 13th August every year to commemorate the selfless contribution of the founders for establishing the institution to create opportunities of higher education in the rural tribal backward area. The retired faculties and non-teaching staff are felicitated for their dedicated service in the institution. University toppers are felicitated with cash award for inspiring and motivating students for better performance. Environmental initiatives are taken for eco friendly campus. The passionate involvement of college fraternity in community services significantly helps inculcating human values among students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://seemantamahavidyalaya.in/wp-content/uploads/2022/12/Best-Practices-17-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Seemanta Mahavidyalaya is well known in the district of Mayurbhanj, neighbouring districts and the border states serving for decades towards spreading higher education to make poor, rural, tribal backward students self-reliant, confident and empowered. UG Programmes are conducted in the institution to make the students socially and economically independent. The institution provides specious infrastructure, discipline learning environment

promoting a vibrant campus life through various academic, cultural, social and athletic activities in the college. The able and enthusiastic faculties are committed to profession guiding students to achieve career goals and help them grow as good human beings having strong sense of human values and social responsibilities. The non-teaching staff are always cooperative to run the official works smoothly helping students for a hassle free campus life. The college has achieved distinctiveness for the user friendly library and well equipped, well maintained laboratories. The flower garden inside the academic block enhances the beauty of the clean and green picturesque surrounding in the campus. The performance of the students in the final examinations is worth mentioning as students from major departments secure positions in the topper list of the affiliating university. In addition to the academic excellence of the students, the institution has achieved special distinctiveness for motivating students towards community service activities through NSS, YRC and NCC units. The students volunteers from these units are actively participate community service and social awareness programmes setting great example of community service improving the life of the underprivileged section in the society. The college has unique reputation for encouraging students towards co-curriculum and extra curricular activities through literary and cultural competitions as well as games and sports giving them platform at district and university level competitions to earn laurels for the institution. It has been always the preferential option for parents in to enrol their wards to pursue their education in this institution.

Provide the weblink of the institution

<https://seemantamahavidyalaya.in/wp-content/uploads/2022/12/Institutional-Distinctiveness-17-18.pdf>

8.Future Plans of Actions for Next Academic Year

The institution has several future plans of action for enhancement of quality in teaching learning process. To organise induction programme for 1st year student. -Plan to organise Personality Development Programme. -Plan to conduct spoken english class to improve communication skill of students.3 -Plan to conduct doubt clearing classes for weaker students. -Plan to organise motivational talk. -Plan to construct new class rooms since the existing infrastructure is insufficient. -Plan to procure more equipment for science laboratories. -Plan to procure books for library. -Plan to encourage more students involvement in extension activities and participation in games and sports.